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**Thorney Parish Council**

**Notice of conclusion of audit**

**Annual Governance & Accountability Return for the year ended 31 March 2023**

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

# Accounts and Audit Regulations 2015 (SI 2015/234)

|  |  |  |
| --- | --- | --- |
|   |  | Notes  |
| 1.   | The audit of accounts for **Thorney Parish Council** for the year ended 31 March 2023 has been completed and the accounts have been published.  |  This notice and Sections 1, 2 & 3 of the AGAR must be published by 30 September. **This** **must include publication on the smaller authority’s website.** The smaller authority must decide how long to publish the Notice for; the AGAR and external auditor report must be publicly available for 5 years. |
| 2.  | The Annual Governance & Accountability Return is available for inspection by any local government elector of the area of **Thorney Parish Council** on application to:  |   |
|  (a)  | \_\_\_Mr A E Hovell, clerk@thorney-pc.gov.uk\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  | (a) Insert the name, position and address of the person to whom local government electors should apply to inspect the AGAR  |
|  (b)  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  | (b) Insert the hours during which inspection rights may be exercised  |
|  3.  | Copies will be provided to any person on payment of £\_\_\_\_ (c) for each copy of the Annual Governance & Accountability Return.  | (c) Insert a reasonable sum for copying costs  |
|  Announcement made by: (d) \_\_\_\_\_\_\_\_A E Hovell\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   | (d) Insert the name and position of person placing the notice  |
| Date of announcement: (e) \_\_\_\_\_\_\_\_\_\_\_\_26/8/2023\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    | (e) Insert the date of placing of the notice  |

 **www.pkf-l.com**

 Mr A Hovell **Our ref** CA0254

 Thorney Parish Council

 9 Laurel Drive **SAAA Ref** SB08499

 Thorney

 Peterborough **Invoice No.** SB20222434

 Cambridgeshire

 PE6 0QT **VAT No.** GB 440 4982 50

 **Email:** sba@pkf-l.com

 **Date:** 22 September 2022

# INVOICE

 Professional services rendered in connection with the following:

|  |  |
| --- | --- |
| Limited assurance review of Annual Governance & Accountability Return for year  |  |
| ended 31 March 2022  | £400.00  |
|   |   |
| Additional charges (where applicable) as detailed on attached appendix A  | £0.00  |
|   |   |
| Additional fees (where applicable) as detailed by separate cover  | £0.00  |
|   |   |

TOTAL NET

£400.00

£80.00

£480.00

VAT @ 20%

TOTAL PAYABLE

## THIS IS A STATUTORY FEE WHICH MUST BE PAID. PAYMENT IS DUE ON RECEIPT OF INVOICE

The fees and charges are in accordance with the fee scales set by Smaller Authorities' Audit Appointments Ltd which can be found at https://saaa.co.uk/fees.html

|  |
| --- |
| **For payments by cheque, please return the remittance advice with your payment to:** **PKF Littlejohn LLP, Credit Control (SBA), 5th Floor, 15 Westferry Circus, Canary Wharf, London E14 4HD****For payments by credit transfer, our bank details are:-**  **HSBC Bank plc**  **Address: 1-3 Bishopsgate, London, EC2N 3AQ Sort Code: 40-02-31**  **Account number: 11070797** **Account Name: PKF Littlejohn LLPPlease include CA0254 or Thorney Parish Council as the reference.**  **For account queries, contact creditcontrol@pkf-l.com**  |

**PKF Littlejohn LLP**

### 15 Westferry Circus, Canary Wharf, London

E14 4HD

PKF Littlejohn LLP, Chartered Accountants. A list of members’ names is available at the above address. PKF Littlejohn LLP

 is a limited liability partnership registered in England and Wales No. OC342572. Registered office as above. PKF Littlejohn **T: +44 (0)20 7516 2200**

LLP is a member firm of the PKF International Limited family of legally independent firms and does not accept any

 responsibility or liability for the actions or inactions of any individual member or correspondent firm or firms. **www.pkf-l.com**

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 9 Laurel Drive **SAAA Ref** SB08499

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 **Email:** sba@pkf-l.com

 **Date:** 22 September 2022

# REMITTANCE ADVICE

 Professional services rendered in connection with the following:

Limited assurance review of Annual Governance & Accountability Return for year

 ended 31 March 2022 £400.00

 Additional charges (where applicable) as detailed on attached appendix A £0.00

 Additional fees (where applicable) as detailed by separate cover £0.00

TOTAL NET

£400.00

£80.00

£480.00

VAT @ 20%

TOTAL PAYABLE

## THIS IS A STATUTORY FEE WHICH MUST BE PAID. PAYMENT IS DUE ON RECEIPT OF INVOICE

The fees and charges are in accordance with the fee scales set by Smaller Authorities' Audit

Appointments Ltd which can be found at https://saaa.co.uk/fees.html

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**PKF Littlejohn LLP, Credit Control (SBA), 5th Floor, 15 Westferry Circus, Canary Wharf, London E14 4HD**

**For payments by credit transfer, our bank details are:-**

**HSBC Bank plc**

**Address: 1-3 Bishopsgate, London, EC2N 3AQ**

**Sort Code: 40-02-31**

**Account number: 11070797**

**Account Name: PKF Littlejohn LLP**

**Please include CA0254 or Thorney Parish Council as the reference.**

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